



To: All ADTS® 2002 Dance Staff
From: Lucinda Garza
Date: May 9, 2002
Re: Staff Training

We are eagerly planning for our Staff Training weekend to be held May 17-19th (Friday night thru Sunday afternoon). On the following pages you will find some very important information regarding Phase II Staff Training: schedule, rooming list, video schedule, maps, what to bring, what to expect, etc. Please read all of the information as it pertains to each and every one of you! If you have any questions about this material, please call me at 800/462-5719.

★ Opening meeting, Friday, May 17th at 7:00 PM, will be held at Joyce & CR Pennington's Barn. Please check into your rooms before opening meeting on Friday. The Bed and Breakfasts will be told to start expecting you all around 6:00 PM or later. Friday through Sunday will be complete days of reviewing & polishing routines, seminars and video taping. We will spend most of our Saturday and Sunday at Temple HS (map enclosed) to polish and video tape routines. Please bring dance clothes for Saturday (sports bra, dance pants, dance tanks, leotards, etc. plus uniforms (see below) Sunday videotaping will not end until 3:30 PM. Most of you will be required to stay until the video is complete. Do not leave until you have checked with Cathy Wheat, Kristi Creamer and Lucinda Garza. We need to make sure that we do not need you for re-taping of a routine or typing notes, etc.

★ If you are bringing a routine to staff training, type your routine notes before hand and e-mail them to the office by Friday, May 10th. Or if you have a Mac with ClarisWorks program, save it on a disk and bring it with you to staff training.

★ All staff will be lodging in nice Bed & Breakfast facilities and the Stagecoach Inn. It is imperative that you keep your rooms tidy.

★ We require that you car pool with people from your area to staff training. On the staff website, which you all should have the link or address by now but if you do not please e-mail in and ask for it, there is a staff phone roster that has recently been updated. Please refer to it for staff members in your area that you can carpool with. There is also an on-line address change form for you to alert the office once you have moved. (Remember it is imperative that we know where you are and how to get a hold of you!) Since you will be carpooling, make sure to keep track of your round trip mileage and turn it in by Saturday afternoon to receive your reimbursement. Also, for every additional person you bring with you, round trip/full mileage, you will receive additional \$\$\$\$\$! You will only be reimbursed for mileage if you are traveling more than 75 miles one way! You will not be reimbursed if you do not carpool! Make sure to call the office if you are the only person from your area. If you are flying in, you will receive your flight schedule within the next few weeks.

★ Click here for a map and directions from Houston, Austin, and Dallas. Everyone from these areas, including San Antonio, must car pool with someone in your area. If you need help with directions or finding someone to car pool with please give us a call and we will help you out!

★ I am scheduling flights for the following people: Candace Bourgeois, Miriam Vera, and Jessica Jimenez. Your flight itinerary and confirmation will be e-mailed to you at the e-mail address you have provided us. You may have this confirmation already. If you are out of driving distance and need a flight and are not listed above please call the office immediately!

★ Remember to bring all of your staff uniform pieces (red polo style shirt, new top-black top with red and silver trim, warm up, black sport set, black ankle length leggings or jazz pants, black socks, multi colored crop or leo, velvet leo or crop, velvet bikers, red crop top or lycra shirt, white tennis shoes and socks, hair scrunchies, denim shirt (Staff captains), khaki walking shorts, all dance shoes, etc.) Many of you will not have some of these pieces, they will be given to you at staff training. Veteran Staff - if you have not placed a reorder on any of your staff pieces, please do so ASAP, I cannot guarantee you will receive them staff training weekend. New Staff - you will need to bring black leggings and/or jazz pants, white tennis shoes and socks, hair scrunchies, khaki walking shorts, black jazz shoes and any other dance shoes. You will receive all other items at staff training. Everyone - Capri dance pants may be worn at review and polish time. Video taping will require everyone in the routine to be all in capri pants or all in jazz pants. Everyone needs to look alike.

☆ We will be receiving a new dance pants from Curtain Call Costumes for this summer. Yeah! They will look like your new top from last year, with solid black legs, a red stripe down the side and silver trim. We did order this pants in the boot cut look. We will have the pants for you at staff training. We will be wearing this outfit on Day 1 of all camps. For veteran staff, we will be switching this outfit with the blue velvet. Everyone will need to bring their blue velvet top and pants to staff training to turn in. You can wear a black wrap over your outfit if you wish. You will also need to bring black dance sneakers or black jazz shoes for each camp.

☆ Meals and lodging: We are expecting everyone to be at staff training for the duration of the weekend. If you have special circumstances (which I already have talked to most of you), you will need to contact me IMMEDIATELY! We have to plan accordingly for meals and lodging.

☆ This year our Annual Staff Social will be held on Saturday evening. Guests are by invitation only!! Please call for invitation requirements. We will also be taking the Staff Picture on Saturday night. You will need to bring khaki walking shorts and your red polo shirt. New staff will receive your polos once you get here. Staff Captains and Lts will need to bring their denim shirts for the picture. Make sure to wear either tennis shoes or nice sandals (no thong sandals)

☆ You will be receiving your tentative staff assignments and staff contract during staff training. Remember, recruit teams in your area to do a private camp or go away to camp and more than likely, you'll get to work that camp!

Congratulations to the 2002 New ADTS® Staff

Dance Staff

Erica Sury - Houston, TX
Stacey Chandler - College Station, TX
Brooke Adams - Brownwood, TX
Somer Compton - Laporte, TX
Jennifer Corn - Killeen, TX
Katie Haas - Tyler, TX
Brittany Harryman - Houston, TX
Kirstin Hossalla - Georgetown, TX
Adriana Najera - San Antonio, TX
Lauren Newell - The Woodlands, TX
Greta Redd - Huntington, TX
Rhodessa Bell - Hawkins, TX
Jessica Jimenez - San Juan, TX

Staff Assistants

Dawn Bennett - Killeen, TX
Mary Frances Coachman - Killeen, TX
Janette Puckett - Richardson, TX
Elise Munson - Plano, TX
Sarah McCullen - Highlands, TX
Emilee Wallace - Olathe, KS
Shannon Englert - Olathe, KS
Juli Teeters - Victoria, TX
Emily Smith - Brownwood, TX
Daniella Flores - Brownsville, TX
Roselyn Rodriguez - Pharr, TX